MANHEIM COMMUNITY LIBRARY
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15 East High Street, Manheim, PA 17545
manheimlibrary.org
717.665.6700

Board of Directors Meeting

March 10, 2025 6pm

Minutes

Call to Order: The meeting was called to order by Ken Hameloth at 6:00 PM

Members Present: Ken Hameloth, President; Dorothy Love, Vice President; Barb Horst, Treasurer; Beth Sauder, Secretary

Absent: Stacey Barrick, Friends of the Manheim Community Library

Library Staff Present: none

Others: Melissa Troiano, Kassie Lake, and Bryan Pastor – prospective board members

Guests: none

Public Comment: No public comments or public attendees

Approval of Minutes:
Feb. 12, 2025 meeting minutes - Motion made by K. Hameloth to accept the minutes, D. Love seconded. All in favor. Motion carried.

Reports:

1. Treasurer Report (Barb) – went over current funding coming in and tracking of expenses YTD. The engagement for the 2024 audit has been signed. K. Hameloth made a motion to accept treasurer report for audit. B. Sauder seconded. No discussion, all in favor - motion carried.

2. Director Report (Connie) – no report provided as Connie is out on leave, but the annual report for PA public libraries was completed by Barb

3. Friends of the Library Report (Stacey) – no report in Stacey's absence

Motions:

Old Business:

- Library construction progress – construction is on track to be done by the end of March with shelving/furniture is scheduled to be delivered in early April
- Fundraising – Todd Lindsley to restart grassroots fundraising campaign and is meeting March 17th to discuss efforts
- Director interview process – Ken and Dorothy had Zoom interview with second candidate; scheduled follow-up interview for Wednesday with potential candidate
- Board member recruitment – three prospective candidates attended March meeting

New Business:

- Phone system approval – library system recommended GoTo and ePlus and to purchase the equipment. B. Horst motioned to approve purchase and service of up to three phones pending advice from Lancaster Library system IT. B. Sauder seconded. No discussion, all in favor - motion carried.
- Lease addendum – terms continue to be discussed with Pleasant View
- Move dates (April) – form to be filed with the state for the extended closure; plan to start packing/moving April 21st with the library closing that date. K. Hameloth motioned to close library and move the week of April 21st and reopen April 28th, giving proper notice to state librarian. D. Love seconded. No discussion, all in favor - motion carried.
- Library district advisory council meeting – B. Horst attended meeting and county discussed library tax as a potential funding source in the future. The board will think about whether or not we would be in support of a library tax.

Executive Session:

None

Adjournment

K. Hameloth motioned to adjourn at 7:52pm. B. Sauder seconded by. All in favor- motion carried.

The next library meeting is on April 14th 6:00 PM.