MANHEIM COMMUNITY LIBRARY
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15 East High Street, Manheim, PA 17545
manheimlibrary.org
717.665.6700

Board of Directors Meeting

February 12, 2025 6pm

Minutes

Call to Order: The meeting was called to order by Ken Hameloth at 6:05 PM

Members Present: Ken Hameloth, President; Dorothy Love, Vice President; Barb Horst, Treasurer; Beth Sauder, Secretary

Absent: none

Library Staff Present: none

Others: Stacey Barrick, Friends of the Manheim Community Library

Guests: none

Public Comment: No public comments or public attendees

Approval of Minutes:
Jan. 16, 2025 meeting minutes - Motion made by B. Horst to accept the minutes, D. Love seconded. All in favor. Motion carried.

B. Horst motioned to accept revised November 2024 minutes for name change. K. Hameloth seconded. All in favor. Motion carried.

Reports:

1. Treasurer Report (Barb) – went over current funding coming in and tracking of unrealized gain/loss on investments. K. Hameloth made a motion to accept treasurer report for audit. B. Sauder seconded. No discussion, all in favor - motion carried.

2. Director Report (Connie) – Connie provided Barb with annual report information that needs to be completed. Barb and Beth will meet with Ed from the library system to complete the annual report.

3. Friends of the Library Report (Stacey) – Murder Mystery at Mount Hope has sold out. Final day of book sale will coincide with PV community days.

Motions:

- K. Hameloth motioned to approve 2023 audit as submitted. D. Love seconded. All in favor. Motion Carried.

Old Business:

- Library construction progress – most staff have had a walk-through of the location and construction is moving along
- Fundraising – Ken is reaching out to Todd Lindsley to restart grassroots fundraising campaign
- Director interview process – Ken and Dorothy had Zoom interview with one candidate and will interview a second candidate
- Board member recruitment – board is trying to get candidates from the Borough and Rapho to fill vacant spots

New Business:

- Shelving and furniture approval –furniture decisions are moving along. Most shelving orders have been submitted.
- Bank account signature changes -- Treasurer will continue to be signer and B. Horst motions to approve B. Sauder to be added as a signer. K. Hameloth seconded. All in favor. Motion carried.
- PVRC Community Days – Library will participate in the community day events with the library open and fully staffed.
- Phone pricing – three prices were obtained for monthly phone costs. Ken will discuss options with Lancaster Systems IT director.
- 2024 audit cost – Ross Buehler arrangement letter was received. The Lancaster Library System will pay the cost upfront and the MCL will have to pay the difference above $5,000. The projected 2024 audit cost was $9,750. K. Hameloth motions B. Horst can sign the arrangement letter for the 2024 audit. B. Sauder seconded. All in favor. Motion carried.

Executive Session:

None

Adjournment

K. Hameloth motioned to adjourn at 7:15pm. B. Sauder seconded by. All in favor- motion carried.

The next library meeting is on March 10th at 6:00 PM.