MANHEIM COMMUNITY LIBRARY
LEARN. CONNECT. GROW.
15 East High Street, Manheim, PA 17545
manheimlibrary.org
717.665.6700

Board of Directors Meeting

January 16, 2025 6pm

Minutes

Call to Order: The meeting was called to order by Ken Hameloth at 6:06 PM

Members Present: Ken Hameloth, President; Dorothy Love, Vice President; Barb Horst, Treasurer; Beth Sauder, Secretary

Absent: none

Library Staff Present: Connie Kelly, Assistant Director

Others: Stacey Barrick, Friends of the Manheim Community Library

Guests: none

Public Comment: No public comments or public attendees

Approval of Minutes:
Dec. 16, 2024 meeting minutes - Motion made by K. Hameloth to accept the minutes, B. Horst seconded. D. Love abstained. All in favor. Motion carried.

Reports:

1. Treasurer Report (Barb) – Barb will be setting up an unrealized gain/loss account to better track investment income. Audited financial statements were revised as of 1-16-25. K. Hameloth made a motion to accept treasurer report for audit. D. Love seconded. No discussion, all in favor - motion carried.

2. Director Report (Connie) - staff are creating excitement in the community for the new location. MCL maintained status as a PALA Gold Star Library. Connie went over various programs and services being cut by Library System of Lancaster County, especially youth services and parts of the Summer Reading program.

3. Friends of the Library Report (Stacey) –Murder Mystery to be held March 30, 2025. There are still two board positions open. The book sale will be the second week of May.

Motions:

Old Business:

- Library construction progress – walls are painted and construction is moving along. Official ribbon cutting for the building will be in June or July.
- Fundraising – Ken spoke with Susan Broomell and Todd Lindsley of Lindsley Development Consulting and they are interested in helping with our fundraising. Ken will touch base with them again and will discuss donor acknowledgements in the new space.
- Director job Announcement responses – Ken and Dorothy will contact possible candidates to schedule potential interviews

New Business:

- Shelving and furniture approval – Connie and Ken have been working with contractors. D. Love made a motion to approve order as described up to $360,000. B. Sauder seconded. No further discussion. All in favor. Motion carried.
- Opening date of library – target date of mid-March but Dorothy will prepare verbiage to use when staff are asked about the progress. Connie will start scheduling programs for May and potentially some April programming in the new space.
- A request was made to segregate a book based on its content. We will find the written policy to refer to going forward.
- Process of moving – Bill Overton gave a quote for moving the books for $7,000. B. Horst motioned to approve hiring Overton. B. Sauder seconded. All in favor. Motion carried.

B. Horst motioned the board go into Executive Session at 8:07 pm. D. Love seconded. All in favor. Motion carried.

Executive Session:

Entered into at 8:07pm to discuss personnel matters.

B. Horst motioned to go back into regular session at 8:14pm. D. Love seconded. All in favor. Motion carried.

K. Hameloth motioned to approve putting Mary in charge when Connie is out. B. Horst seconded. All in favor - motion carried.

Adjournment

K. Hameloth motioned to adjourn at 8:16pm. B. Sauder seconded by. All in favor- motion carried.

The next library meeting is on February 12th at 6:00 PM.