Manheim Community Library

Board of Directors Meeting

May 20, 2024

Minutes

Call to Order: The meeting was called to order by Ken Hameloth at 6:01pm

Members Present: Ken Hameloth, President; Barbara Horst, Treasurer; Ashley Walden, Secretary; Melissa Troinano; Kathy Snader

Library Staff Present: Linda Kean, Director, Connie Kelly

Friends Representative Present: Stacey Barrick

Approval of Minutes: Motion to accept April Minutes–Barb Horst, second–Kathy Snader. All in favor.

Reports:

1. Treasurer Report - Barbara Horst: Reviewed 2024 Balance Sheet through April 2024 and discussed donations from Penn Township and Sight and Sound.

2. Director Report - Linda Kean:

A: Board Items: Circulation Statistics presented. Judy White has resigned from the Library Board. Library Board Minutes from 2014 through present have been compiled. Working on bond coverage for the treasurer and will have quotes next month.

B. Personnel: Hope Gramm will begin as a summer employee as of June 3rd.

C. Programs: Esther is preparing for Summer Reading program and is hosting various other programs for children including a one week Summer Camp. MCL is initiating an adult Summer Reading Program. A small book store has been opened in the library.

D. Friends of MCL: A $10,000 donation was given in apprecation for Friends of MCL.

E. Community: Placed an article on Summer Reading in Penn Township Newsletter. Linda

attended Manheim Borough meeting to gain approval for Small Games of Chance license and to advocate for prospective board members.

F. New Library: Connie and Linda met with Gary and Jonathan concerning fit out of the library. Still need an attorney to represent MCL in the building of the new library.

3. Friends of MCL Report– Discussed Dine Out at The Shack on June 12 and board members were invited to participate in Friends of MCL Board Meeting afterwards.

Old Business:

New Business:

1. Discussed Vicky beginning to clean the basement for 30 minutes per week.

2. Resolution 2024-002- Barb Horst made a motion to accept Resolution 2024-002. Second–Ashley Walden. All in favor.

3. Discussed Separation of Duties–distributed to the board to be reviewed for next meeting.

4. Discussed MCL Bylaws and the need for a lawyer to review them.

5. Discussed the need for new board members and possible recruitment methods.

Executive Session: Began at 7:11pm and adjourned at 7:53pm.

Comments and Announcements: None

Meeting was adjourned at 7:53pm. The next meeting is on June 10th at 6:00pm.