Manheim Community Library
Board of Directors Meeting
March 11, 2024
Minutes

Call to Order: The meeting was called to order by Ken Hameloth at 6:08pm

Members Present: Ken Hameloth, President, Judy White, Vice President; Barbara Horst, Treasurer; Ashley Walden, Secretary; Melissa Troiano

Library Staff Present: Linda Kean, Director, Connie Kelly

Friends Representative Present: Stacey Barrick

Guests Present: Kathy Snader

Welcome and Introduction of Guests: Kathy Snader introduced as a potential board member

Approval of Minutes: Motion to accept February Minutes–Barb Horst, Second–Judy White. All in favor.

Reports:

1. Treasurer Report - Barbara Horst: Reviewed 2024 Balance Sheet through February 2024, including money from basic state aid, county basic aid and an installment from MCL Friends

2. Director Report - Linda Kean:

A: Board Items: Circulation Statistics presented. Discussed Incentive for Excellence Aid and that staff have completed continuing education credits.

B. Personnel: Mary Martin accepted position of Circulation Coordinator and will become full-time effective March 25. Currently interviewing for a part-time library assistant, and , looking for a Volunteer Coordinator.

C. Programs: MCL will host Manheim Historical Society on March 16, new members are joining MCL book club, and Esther is starting a Lego Club for children ages 5-9.

D. Friends of MCL: Murder Mystery Dinner scheduled for March 24, 2024.

E. Community: Connie and Esther will participate in Celebrating Our Cultures programs at local elementary schools on March 14. Article on MCL on front page of LNP.

F. New Library: Connie and Linda will attend a Teams meeting with architect on March 12 to change new library color scheme to maroon and gray.

G. New Library-Collection Development: Sight and Sound Theater has pledged $25,000 for inspirational section of new library. Mr. and Mrs. Enck pledged another $10,000 for the inspirational section of new library.

3. Friends of MCL Report– Stacey noted that 84 tickets have been sold for Murder Mystery Dinner and six tickets remain. Book Sale will be held at Manheim Farm Show Building May 8-11.

Old Business:

1. Barb Horst and Sue Obetz continue to review Document Retention Policy

New Business:

1. Mary Martin, Circulation Coordinator, would like to move to full-time effective March 25. Barb Horst made motion for formal approval, 2nd–Melissa Troiano. All in favor.
2. Barb discussed the need for a new bank account for restricted funds. Ashley Walden made a motion to open the new account. 2nd–Judy White. All in favor.
3. Melissa discussed her meeting with Dr. Axe and possibilities for MCL partnership with Manheim Central School District

Executive Session: Began at 7:12pm and adjourned at 8:31pm.

Comments and Announcements: Barb Horst suggested meeting with an attorney regarding the Cultural Center Contribution Agreement

Meeting was adjourned at 8:32pm. The next meeting is on April 8th at 6:00pm.