Manheim Community Library
Board of Directors Meeting
December 11, 2023
Minutes

Call to Order: The meeting was called to order by Ken Hameloth at 6:08pm
Members Present: Ken Hameloth, President; Judy White, Vice President; Barbara Horst, Treasurer; Ashley Walden, Secretary; Sue Obetz
Library Staff Present: Linda Kean, Director; Connie Kelly, Assistant Director
Friends Representative Present: Stacey Barrick, President
Guests Present: None

Connie Kelly PA Forward Presentation: Connie shared that MCL is a gold star library based on PA Forward standards. Explained the five PA Forward service objectives and how a various library programs meet the different criteria.

Approval of Minutes: Motion to accept November Minutes–Barb Horst, Second–Judy White. All in favor.

Reports:

1. Treasurer Report - Barbara Horst: Reviewed the 2023 budget through November including deficits. Reviewed draft of 2024 budget. Discussed possibility of forming a committee to oversee Fund Drive. Continuing to wait for year-end gifts to come in.

2. Director Report - Linda Kean:

A: Circulation Statistics presented. Presented various documents for review.

B. Personnel updates: Tammy completed historical record of MCL/Friends of the Library. Mary has acquired volunteers for Mon-Thurs plus Homebound Volunteer. Staff Holiday party was held at Madelynn's house on 12/9/23.

C. Programs: 60 people attended Cookies, Crafts and Cocoa which was sponsored by Blue Ridge Cable with $250 donation to MCL.

D. Friends of MCL: Linda attended Holiday Crossings and served cookies at Cookies, Crafts and Cocoa.

E. Community: Attended Penn Township meeting 11/27 with Barb Horst, Manheim Borough meeting 11/28 with Ashley Walden, and will attend Rapho Township meeting 12/21 with Melissa Troiano.

F. New Library: Five people attended the Pleasant View presentation at the library on December 7th.

3. Friends of MCL Report–Stacey: Discussed the Book Sale, which was the best ever, noting that MC wrestling team volunteered to assist. Shared that Holiday Crossings event made $3,000. Currently has 100 "Friends" of the library, looking to grow. Will be meeting with potential board member soon. Next Friends Board Meeting is 1/2/24.

Old Business:

1. Plans for the new library approved by Library System Board 11/15/23.
2. Ken provided an update on funding for new library.

New Business:

1. Linda presented information on the possibility of a new Lancaster County Library Tax. Motion for MCL Board to support–Sue Obetz, Second–Judy White. All in favor.
2. Linda presented 2024 Library Closed dates for approval. Motion to approve–Ken Hameloth, Second–Judy White. All in favor.
3. Linda presented budget for holiday bonuses. Motion to approve–Barb Horst, Second–Judy White. All in favor.

Executive Session: Began at 6:47pm and adjourned at 7:34pm.

Comments and Announcements: None

Meeting was adjourned at 8:41pm. The next meeting is on January 8th at 6:00pm.