Manheim Community Library

Board of Directors Meeting

April 8, 2024

Minutes

Call to Order: The meeting was called to order by Ken Hameloth at 6:12pm

Members Present: Ken Hameloth, President, Judy White, Vice President; Barbara Horst, Treasurer; Ashley Walden, Secretary

Library Staff Present: Linda Kean, Director, Connie Kelly

Friends Representative Present: Stacey Barrick

Guests Present: Kathy Snader

Welcome and Introduction of Guests: Kathy Snader introduced as a potential board member

Approval of Minutes: Motion to accept March Minutes–Barb Horst, Second–Judy White. All in favor.

Reports:

1. Treasurer Report - Barbara Horst: Reviewed 2024 Balance Sheet through March 2024.

2. Director Report - Linda Kean:

A: Board Items: Circulation Statistics presented. Shared that a pledge/donor form has been designed for the new library. Linda attended Director's Council meeting and completed a check replacement for a check from JBT from 2020 that was never cashed. Prepared a statement for staff regarding Lancaster Public Library's Hosting of a Drag Queen Story Hour.

B. Personnel: Alexis Hamsher was hired as a library assistant effective April 1, 2024. Pratima Dave is no longer employed by the library.

C. Programs: A new program, a Spring Fling Masquerade, will be held at The Shack restaurant on April 27, 2024. The event is for families and will include a free game of golf and a craft.

D. Friends of MCL: Murder Mystery Dinner was a success. Located two restaurants that would like to partner with MCL and host Dine In's.

E. Community: Esther Martin attended annual Teen Central Banquet. Linda met with Mark Heister concerning procedures for the Keystone Grant. Linda will attend all three municipal meetings with board members later this month.

F. New Library: Connie and Linda met with architect and interior designer and will have a follow up meeting regarding design selections and donor wall options. They also toured the Lancaster Public Library. An attorney was contacted to represent MCL in the building of the new library.

3. Friends of MCL Report– Stacey shared that the Murder Mystery Dinner had 85 attendees and raised $1,100. Discussed Spring Book Sale to be held at Manheim Farm Show Building May 8-11. Stacey also invited MCL board members to attend a dinner with MCL Friends board members at The Shack on Wednesday, June 12. Stacey also shared that the friends have raised $362,947 total since 2013.

Old Business:

1. Barb Horst and Sue Obetz continue to review Document Retention Policy
2. Discussed hiring of an attorney to represent MCL in the move to the new library.
3. Discussed adding Kathy Snader as an offical MCL board member. Barb Horst made a motion to accept Kathy Snader as an official board member. 2nd–Ashley Walden. All in favor.

New Business:

1. Resolution 2024-001- Barb Horst made a motion for Linda and Ken to sign Resolution 2024-001, or the .nck Resolution. 2nd–Judy White. All in favor.
2. Connie discussed changing the MCL hours to close at 7:30 on Mondays and Thursdays effective May 1, 2024. Ashley Walden made a motion to accept the change in hours. 2nd–Judy White. All in favor.

Executive Session: Began at 7:48pm and adjourned at 7:54pm.

Comments and Announcements: None

Meeting was adjourned at 7:58pm. The next meeting is on May 20th at 6:00pm.