

**Manheim Community Library**  
Board of Directors Meeting  
October 16, 2012  
**Minutes**

**Call to Order:** The meeting was called to order by Ken Hameloth at 6:01pm

**Members Present:** Ken Hameloth, President; Judy White, Vice President; Barbara Horst, Treasurer; Ashley Walden, Interim Secretary; Sue Obetz, Melissa Troiano

**Library Staff Present:** Linda Kean, Director

**Friends Representative Present:** None

**Guests Present:** None

**Comments from the public:** None

**Approval of Minutes:** Motion to accept September Minutes—Barb Horst, Second—Judy White. All in favor

**Reports:**

1. Treasurer Report - Barbara Horst: Edward Jones interest was not included in September financial report but will be added. Net income is up overall due to recent vacant positions in the library that have now been filled.

2. Director Report - Linda Kean:

A: Circulation Statistics presented. As of October 2, Library is now open on Monday evenings until 8pm. Library website has been updated to include Library Board minutes. Linda attended LSLC Director's Council.

B. Personnel updates: Mary Martin is now Volunteer Coordinator. She will recruit new volunteers and reinstate the Homebound Program at Pleasant View and Mt. Hope Nazarene. Madelyn Speakman is training to become Circulation Coordinator. Barb Horst trained Connie Kelly and Linda to make deposits and pay invoices.

C. Programs: Adult programs will be offered by Connie Kelly and Tammy Stauffer. Ester Martin held assemblies for library card drives with students at Manheim Christian Day School.

D. Friends of MCL: Linda attended Friends of MCL meeting and provided Certificate of Insurance for Holiday Crossings. Lina offered a room in the library for the Friends to use to open a bookstore to be open during library hours.

E. Community: MCL participated in Manheim Farm Show daily highlighting new hours, programs offered and the new library location.

F. New Library: Linda wrote a letter of support for a Keystone Grant.

3. Friends of MCL Report: None

**Old Business:**

1. Ken shared details regarding the commercial lease with Pleasant View for approval.

Motion to approve—Judy White, Second—Melissa Troiano. All in favor.

2. Ken submitted the signed M.O.U. with MCL Friends for approval. Motion to approve—Ashley Walden. Second—Barb Horst. All in favor.

**New Business:**

1. Plans for the new library will be presented to the Library System of Lancaster Board for approval at the November meeting.

2. Discussed possibilities for resources to be shared and accessible to board members

3. Resolution No. 1-2023 for a Keystone Grant was officially brought before the board for approval. Motion to approve—Judy White. Second—Sue Obetz. All in favor.

**Executive Session:** Began at 6:45pm and adjourned at 6:59

**Comments and Announcements:** None

Meeting was adjourned. The next meeting is on Monday, November 13 at 6:00pm