

MANHEIM COMMUNITY LIBRARY
Board of Trustees Meeting
February 13, 2023
1:00 PM

CALL TO ORDER: The meeting was called to order by K Hameloth at 1:00 PM.

Members Present: K. Hameloth, President; J. White, Vice President; B. Horst, Treasurer;
S. Obetz

Members Not Present: S. Hondru; J. May

Administrator and/or Staff: A. Black, Director

Friends Representative: S. Obetz

Guests: J. Hollinger - Pleasantview Administrator; Gary G. - Pleasantview Construction Project Planning; Ashley B. Prospective Board Member

COMMENTS FROM THE PUBLIC: None

MINUTES: _____Approved _____Second X Corrected minutes for January 9, 2023. Under Treasurer's report the funds from The Sink will go to the Friends Group and not directly to the Library. Motion to approve as corrected was accepted (S. Obetz; J. White).

OLDBUSINESS

Treasurer's Report:

- We received additional funds from Extraordinary Give, Paint Night and Raffle.
- It was reported that Penn Twp. allows auctions but not Games of Chance.
- Library is now working on joint projects with the Chamber of Commerce.
- Preparation for the audit will be handled online.

Director's Report:

- Esther Martin began training as the new Youth Coordinator at the end of January
- AED (CPR machine) provided by LGH is no longer working. Will ask it to be replaced or repaired.
- Chicken Bar-B-Q will be held at the Manheim Farm Show as a drive-thru.
- The Readation is almost filled.
- All local libraries will receive a membership to Board Source. Director will send a link.
- IT person met with A. Black regarding the ceiling height at the new location.
- 85 people participated in the Valentine's event.

Friends Report: A. Black reported that the dine out at The Sink was so successful the restaurant was overwhelmed.

Building Update: The two guests from Pleasantview spoke on the proposed vision, in general, for the new complex. They are looking to be a part of helping the larger community. They see the Library's programs and facilities as an essential part of this undertaking. Discussion followed regarding fundraising, with the library being the cornerstone of the campaign.

Memorandum of Understanding: Tabled until next month's meeting.

Fundraising Letter: Printer mailed letters to unintended recipients. There is a proposal to send out an apology with a new letter.

Capital Campaign - B. Horst, Treasurer, advised that the local accountant be involved. The library director has obligations that are not geared toward campaign's fundraising.

NEW BUSINESS- No new business discussed.

The meeting was adjourned. Our next meeting will be March 13, 2023 at 1:00 PM

Secretary

Date