

**MANHEIM COMMUNITY LIBRARY**  
**Board of Directors Meeting**  
**June 12, 2023**  
**1:06 PM**

**CALL TO ORDER:** The meeting was called to order by K Hameloth at PM.

**Members Present:** K. Hameloth, President; J. White, Vice President; J. May, Secretary; B. Horst, Treasurer; Ashley Walden

**Members Not Present:** S. Hondru; S. Obetz

**Administrator and/or Staff:** A. Black, Director

**Friends Representative:** S. Barrick,

**COMMENTS FROM THE PUBLIC:** None

**MINUTES :** A motion was made to accept the minutes from May 8, 2023. (J. White; B. Horst)

**TREASURER'S REPORT:** Treasurer reported that we're in good shape as regards our budget. We received an extra \$4900 from the Library System. The library initiated a fund drive. The mailing cost was \$5600 and donations were \$14000. This worked well to gain funds.

**DIRECTOR'S REPORT:**

- Jes had her baby who remains in the NICU however things are looking well for the baby and mother. She will be out until at least Labor Day. That may change as time goes on.
- 400 children have signed up for the summer reading program.
- Being open on Monday evenings will continue through June 30, however we will not be open on Mondays after June 30 because of staffing issues. This will be posted on Facebook.
- A. Walden , new board member, will fill in to update Facebook posts until Jes is back.
- Because we will be without a director beginning July 2023, J. White will be a liaison between the board and the library employees. The director, with input from employees, worked out a schedule for tasks that each employee will be responsible for.

**FRIENDS REPORT:**

- The book sale from last month was successful. At issue was that we did not have enough people to unload the boxes brought from the library to the Farm Show Building. The Friends are looking for someone to establish a value for some of the vintage books that are worth more than the \$2 which we've charged in the past. Someone suggested contacting Aaron's Books in Lititz.
- Dine Out will continue to be a fundraiser for the Friends.
- Holiday Crossing is set for December. The weekend will require more volunteers than last year.
- The Friends are still searching for 2 board members.

**OLD BUSINESS:**

- **Building Update:** K. Hameloth will be the board's liaison with Pleasant View's building committee. There will be a meeting in the next few weeks

- A meeting will be held June 21 regarding building issues. A meeting was held today, June 12 regarding fundraising lists.

- The Capital Campaign is being discussed in more detail. We are umbrellaed under the Pleasant View campaign, however our campaign will have some autonomy.

- Lewis Jury and Mike Williams want to meet with the library board and a date was chosen, July 10. Our board president will be on vacation but it's important to have this meeting. Someone is checking to see if the conference room at Pleasant View would be available.

- **Memo of Understanding (MOU):** A motion was made to approve the MOU and send it to the Friends, (B. Horst; J. White)

- **Board member recruitment:** Packets are being prepared but it will be tabled until later in the year since we have a full board at this time.

- **Bylaws:** A motion was made to approve the bylaws with minor changes regarding the roman numerals. No content was removed or added. (B. Horst,; A. Walden)

**NEW BUSINESS:**

- Our director, Andrea Black, has issued her resignation effective at the end of the month. Her job opening will be posted.

**COMMENTS:** Next board meeting will be July 10 at 6 PM

**ADJOURNMENT:** Meeting adjourned at 1:06 PM.

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Secretary

Date