

**MANHEIM COMMUNITY LIBRARY**  
**Board of Trustees Meeting**  
**March 13, 2023**  
**1:00 PM**

**CALL TO ORDER:** The meeting was called to order by K Hameloth at 1:00 PM.

**Members Present:** K. Hameloth, President; J. White, Vice President; B. Horst, Treasurer;

J. May, Secretary; S. Obetz

**Members Not Present:** S. Hondru

**Administrator and/or Staff:** A. Black, Director

**Friends Representative:** S. Barrick

**Guests:** None

**COMMENTS FROM THE PUBLIC:** Introduction of Melissa Troano and Ashley Walden, both of whom are being considered as possible board members.

**MINUTES:** A motion was made to approve the minutes of February 13, 2023 (S. Obetz; J. White). The motion carried.

**OLD BUSINESS**

**Treasurer's Report:**

- Treasurer requested that each board member bring the copy of the treasurer's reports that she emails prior to each meeting.
- We received the state aid funds as well as those from the Paint Night fundraiser. There was also an interest increase from Edward Jones.
- We received enough funds from our ask letter to businesses to cover mailing costs.
- The audit is still ongoing and will not be ready until April 15, 2023 or later.

**Director' Report:**

- Jes plans to work two days per week from home and will come in one day per week. There is some flexibility in this plan.
- Pleasantview is holding their Community Day on May 13 from 11 AM -2 PM. The library board will man a table.
- The chicken BarBQ will be held April 29, 2023 with drive-thru pickup at the Farm Show building.
- We agree to work with the Chamber of Commerce regarding working with our community youth. We need to pay special attention to those who are at risk.

- Inter library book delivery will become less frequent due to increased costs. Currently, the delivery is handled through a private contract. The Lancaster Library System is currently discussing a way to continue to provide the service.

**Public Relations/Fundraising:** We need to determine a policy to use regarding thank you notes to donors. Mail is getting more expensive.

**Building Update:** There are issues still being considered for the new library building space.

**Friend's Report:**

- The Murder Mystery at Mt. Hope Ren Faire is sold out.
- Melissa Troana offered to distribute to all teachers, the Friends pamphlet along with a coupon for a free book at the May book sale.
- We will accept donations of yarn and fabric for the Friends to sell at the book sale. This is something new with this current book sale.

**NEW BUSINESS**

- K. Hameloth will select a committee to discuss the possibility of additional evening hours.
- Regarding our current printer, it was suggested we determine how many copies we need printed each month (on average) and that we may be able to consider a less expensive option.

**ADJOURNMENT** - Meeting adjourned at 2:50 PM (J. White; S. Obetz)

The next meeting will be April 10, 2023 at 1:00 PM in the upstairs board room.

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Jeannine May Secretary

Date